

CAMP NAGEELA NAGEELA FOR LIFE

CAMP NAGEELA WEST

USER MANUAL Summer 2020

Guide To camp policies, schedules and packing lists



Dear.Parents:

We would like to welcome you to the Camp Nageela West family. Nageela's success over the years has been directly linked to our efforts to get to know and accommodate each and every camper as best as possible. Because of our size, our Camp Nageela staff is sensitized to cater to the needs of each camper.

In this information packet there is a questionnaire for parents to complete, and a short one for campers to complete. These questionnaires help us to be prepared so that your child's transition to camp life is as smooth as possible. Please be sure to include a recent picture as well.

The names and numbers of our head staff are also listed in this Directory of Information. You may contact them directly regarding any private matters we should know about or that will enhance your child's stay at camp. Of course, the camp office is always available to answer your questions. With your full cooperation, you can be assured that your child's experience in Camp Nageela West will be a special and memorable one.

Sincerely,

Rabbi Dani Locker
Camp Director



GIRLS SESSION: JUNE 30TH-JULY 20TH

BOYS SESSION: JULY 22ND-AUGUST 11TH



Travel Information Camp Nageela West - Summer 2020

Here is all the information you need to get your child to and from camp on the first and final days of each session.

The bus ride is included in camp tuition.

Note: No camper will be allowed in camp until all the required forms and payments have been submitted. If you have any questions, please contact us immediately.

Girls session:

CNW 2020 Girls Session begins on Tuesday, June 30th.

TO CAMP:

We will have two buses going to camp. The Las Vegas bus will depart at 12:00pm and the Los Angeles bus will depart at 2:00pm. Please be prepared to arrive at the stop at least an hour in advance so we can complete COVID testing and health screening. We ask that campers please arrive wearing masks.

Out of town campers are encouraged to arrange their flights to arrive at BURBANK airport by approximately 1:00pm

Please note: We have chosen Burbank with safety in mind. Much of the airport, including the baggage claim is outdoors, and its lower traffic should pose less of a risk of contamination

When selecting flights here are a few things to keep in mind:

- Age- Southwest Airlines considers 12 year old adults.
 Many other airlines charge a substantial underage fee or require a chaperone.
- Baggage- Allegiant, Spirit and others charge for carryon luggage & checked baggage. Southwest Airlines allows 2 free checked bags & carryon. Take these numbers into account when booking.
- Please be certain that campers wear masks in airports and on planes

RETURNING HOME:

Camp will end on the afternoon of July 20th. Out of town campers should schedule flights from Burbank airport between 1 and 4pm.

Las Vegas and Los Angeles buses should arrive in early afternoon. Details TBA.

Boys Session:

CNW 2020 Boys Session begins on Wednesday, July 22^{nd.}

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- Please be certain that campers wear masks in airports and on planes

RETURNING HOME:

Camp will end on the afternoon of August 11th. Out of town campers should schedule flights from Burbank airport between 1 and 4pm.

Las Vegas and Los Angeles buses should arrive in early afternoon. Details TBA.

If you have questions or need special arrangements, call Rabbi Locker at 801-613-1539

Luggage

"My child is going to camp... what a great opportunity to empty all of our closets and garage!"

We encourage you to pack lightly for camp. We recommend for each camper to bring one suitcase or trunk, and a small overnight bag or backpack. Please do not bring more than two suitcases. We know you may be used to packing more heavily, so consider this a growth opportunity.

Really folks, it's just three weeks.

Bunks and Bunking Requests

Campers will be staying in spacious bunkhouses, each bunkhouse has its own set of showers and bathrooms. Campers will be placed with friends of approximately the same age, with staff in each bunk. We will try to accommodate bunking requests, as long as they are with children of approximately the same grade. Please indicate on the online camper information form or call the office with your specific bunk request. All bunk requests must be in before June 15th.

In those few instances when a problem with bunking arises, in most cases it is because of the following difficulties:

- 1. Parents supply the wrong information.
- 2. Parents request that a camper NOT be put together with their child without the camper's knowledge.
- 3. Camper's request to be with a friend who we know from past experience will not do well.

Family History

While the summer experience is a positive and enjoyable one for the majority of children, there are some campers who take longer than most to adjust to their new surroundings. When a problem arises with a homesick (or bedwetting) camper, we may spend many hours speaking to and counseling them only to find that the problems are not so much the camp environment but rather a year-round situation that surfaces during this insecure period.

It is therefore extremely important that a member of the camp staff be made aware of any unique situation that can affect a child away from home.

Areas of concern may be, but are not limited to, bed wetting, food allergies, and other medical problems, physical or emotional limitations, changing of schools, etc. Most important are difficulties at home, such as recent or pending separation or divorce. Please be honest with us. The more we know before the summer, the better we are able to deal with your child during the summer.

Please fill out the confidential 'getting to know you' form found on our website. All information will be held in strictest confidence.

You can also call your respective Head Counselor directly.

While we make every attempt to make each camper as comfortable as possible, a problem of "homesickness" may arise. There are those who – for whatever reason – are not cut out for camping and all agree he/she should be going home. All of these concerns will be discussed with Rabbi Locker directly, and together with the child's parents, will make the final decision about how to proceed.

Cancellation and Early Departure Policy

Please understand that a great deal of expense goes into ordering supplies, hiring staff and making travel arrangements for your child. Therefore, any cancellations made after May 1st will incur a \$750.00 penalty.

Cancellations made after June 1st are not eligible for a refund.

Our policy for early departure is as follows:

You must discuss your child's situation with the head counselor and get his/her approval for your child to depart.

If the head counselor agrees that all attempts were made to "try to make it work" but it just was not possible, you will be granted

a refund.

Refunds are calculated on the basis of \$750.00 fee plus the prorated cost of \$100 per day for the number of days your child was in camp.

Medical Information

As you are aware, during the camp season children are more active than they are during the year. Although we try to be as safe as possible, active lifestyles always carry the risk of injury or health issues. Please read through our medical policies carefully, so that we can work together to keep your children happy and healthy.

Allergies

Some important words from our camp doctor:

We at camp would like to do all we can to help your child fully enjoy the summer camp experience. In the past few years we have seen an increase in seasonal allergy symptoms in the general population.

Studies have shown that early recognition and treatment of symptoms help reduce the frequency and

severity of the "allergy attacks".

We therefore recommend the following for parents who have a child with a history (or suspected history) of seasonal/environmental allergies. Please, at the time of your child's yearly physical, discuss the possibility of taking a proactive/preventative approach. If your doctor agrees to this, it would probably involve starting your child on a course of treatment at least a few weeks prior to camp.

We will be glad to follow through on any instructions from your physician, to maintain the treatments throughout

the summer.

Medical Care

With almost everyone on an HMO or Managed Care Program we would like to clarify our policy on using outside doctors and hospital visits for regular sick visits or in an emergency.

Illnesses and Injury: There is no charge for any "in house" medical care by our nurse. Of course, hospital visits, outside doctors, blood tests, x-rays, lab work or any other outside billable services our nurse or a doctor may order for the benefit of the child will be billed.

Our priority has always been and will continue to be what is in the best interest of the child. We will contact you immediately in the event that serious outside medical services are required. You will then have to make the choice to use local medical facilities/doctors or to take your child home to use your HMO/managed care doctor. If, however, time is of the essence, and/or you cannot be reached, we will do what we must under our doctor's instructions to insure that your child gets the best possible care regardless of cost or inconvenience.

NOTE: Check with your HMO as to what provisions they have for out-of-network emergency care, what type of notification they need and the approval process. This will save valuable time and money in the event of an injury. It would be helpful and time saving if you could supply this information on your medical form. We will be traveling in Nevada and California.

Medical Forms

On our website, you will find our Medical form. Please make sure that the form is filled out properly and completely. Please remember to sign in the appropriate places and make sure the proper dates of immunizations are listed. Due to recent events, our medical health advisors insist that no camper be admitted without current immunizations.

We strongly urge that you visit your doctor and have him/her complete the medical form. If your doctor fills out his own form, you must attach it to the form we've sent you. It is especially important that the doctor complete and sign the medicine authorization form as part of the medical form. Without this, we will not be able to dispense any medication, even over- the- counter types like Tylenol.

All forms must be sent in to our office before camp begins. We

will not issue admission cards to campers who have not sent in completed medical forms.

Please note: Doctors will usually not fill out these forms if they have not seen the patient recently. Additionally, some medical offices require several weeks to complete the paperwork. Please make sure you allot the appropriate time to complete and submit all forms.

Medical Insurance

All campers and staff members attending camp are required to carry medical insurance. You must furnish this information on your medical form as requested. Those who do not have medical insurance will be required to purchase camper medical insurance through a private insurance carrier. You will be billed automatically to your account if:

- You do not return your medical form by the start of camp
- 2. Your medical form is not properly filled out and the insurance information is omitted. We will assume you have no medical insurance and submit your name for insurance coverage. Once your name is submitted to the Insurance Carrier and you are billed, we cannot cancel your insurance, even if you furnish us with your insurance information later on.

Please avoid additional insurance charges and complete the medical form properly.

Foreign campers

While most campers traveling from another countries purchase Travel Medical Insurance, some don't. If we do not get your insurance information on your medical form, we will assume you do not have insurance and will purchase Medical Insurance for you. We will then bill you accordingly as listed above.

<u>Medications</u>

If your child is coming to camp with year-round prescription medication, we must have a note from your doctor detailing the medication prescribed, the dosage, time and frequency it should be taken, as well as the reasons for taking the

medication. No unlabeled drugs will be dispensed. Please contact the office before camp to discuss proper dosage, timing, etc.

If your child comes to camp with over- the- counter medications, try to make sure that they have enough for their entire stay. Some of these less common over-the-counter medications are not readily available at local pharmacies should a refill be required. All over-the- counter meds will be held by camp staff until needed.

Prescription Drug Plans

Drugs under \$10 will be dispensed from our camp stock, if available, and be billed directly to you. These

drugs will not be processed through your plan.

If you have a special prescription drug plan which covers your drug charges for a minimal fee, please make sure that a copy of the card is attached to our medical form. While our drug store accepts most plans, they do not take all of them. We will do our best to have them accept yours. If they refuse, however, you will be responsible for payment.

PLÉASE NOTE: Your medical insurance policy number is not enough for prescription insurance reimbursement. We must have your prescription card. If a prescription is processed without the card or if the prescription card is rejected, you will be billed by camp directly for the prescription at the drug store price. It will be the parents' responsibility to follow up directly with the pharmacy to resubmit your insurance information for reimbursement.

Nit Check

For everyone's protection, all campers and staff members are required to have their hair checked for lice infestation immediately prior to camp. If the check turns out positive, your child may not go to camp. Arrangements must be made by you to have the nits removed, and then rechecked by a professional approved by the camp. Please remain in constant contact with the camp nurse during this process to avoid misunderstandings.

Note - In order to avoid the discomfort of discovering nits on the day of departure, we suggest that you have your child checked by a knowledgeable nit checker before camp.

Food and Nutrition

Three kosher and wholesome meals a day and snack will be served. Special diets may be accommodated if arranged before camp. The camp canteen opens most days, see below under canteen. We must insist that all food brought to camp have recognized, reliable kosher certification (OU, OK, Star K and Kof-K ONLY). We reserve the right to confiscate food that does not meet this standard. If you have a question regarding a particular product, please call our office.

Hydration is something that many children don't think about, and is essential to each camper's health and wellbeing. Each camper must come with a refillable water bottle. Please impress upon your child the importance of proper hydration.

Clothing

Hey, do you like to buy clothing and then lose it automatically? Here's a tip, don't label the stuff you send to camp! We cannot stress enough the importance of labeling each piece of clothing and all belongings that your child brings to camp. This applies to older campers and staff members as well. Unfortunately, many overlook this aspect of camp and it ultimately adds drastically to camping costs.

Here are some suggestions: Purchase <u>only</u> sewon name tapes. We do not recommend use of iron-on name tapes as they often fall off and leave the clothing unidentifiable. Another option is to use a name stamp with permanent ink or a permanent laundry marker. This, however, does not work on dark clothing where name tapes must be used. You can also write your child's name boldly across the front, but they might not appreciate the fashion statement.

Please do not neglect to label larger items of clothing

(shoes, jackets) with the assumption that they do not get lost; they do. Also, the larger the items are, the more it often costs to replace them. Please do not send expensive clothing which may be lost or damaged.

We have enclosed a copy of our suggested clothing list. We recommend that you tape one list into your child's suitcase and keep another copy at home.

<u>Please Note</u>: Camp Nageela West cannot assume responsibility for belongings left on campgrounds. We will make an attempt to return lost and found where possible, but any belongings left unclaimed on camp grounds will likely be donated after your child's departure from camp.

Camp Nageela West has partnered with Label Daddy to create customized labels at a discount to you, and a percentage will go to help the CNW scholarship fund!

Camp Supplies:

We're Also partnered with Murray the Sock Man, a great website for purchasing camp supplies, where you can get most of camp's packing list items (aside from the clothes) conveniently.

Visit http://www.packforcamp.com/nageelawest and use NAGEELAWEST code at checkout.

Dress Code

No clothes with any vulgar message should be worn. Additionally:

Boys: We request that boys wear some kind of head covering such as a cap or kipah.

Girls: We request that girls not wear exposed midriffs.



SUNSCREEN HAT SUNGLASSES SWIM-SUIT

MAKE SURE YOUR KIDS' STUFF COMES BACK HOME!
DON'T WASTE ANOTHER MINUTE IRONING, SEWING OR WRITING NAMES!

15%DISCOUNT TO CAMPINAGEE AWEST FAMILY APPORTION OF

EACH SALE WILL BE DONATED TO OUR CAMP!

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to choose from!

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All Your Camp Needs Under One Roof

Shabbat (AKA Shabbos, Sabbath)

Shabbat begins on Friday night and continues until Saturday night. It is customary in Camp Nageela that campers wear nice clothing during Shabbat; dresses or skirts for girls, dress shirt and slacks, or jacket/suit for boys. Please be sure that dress clothing also adheres to the above guidelines.

Boys Packing List

Sheet, pillow and blanket

10 pairs of boxers/briefs

12 pairs of socks

6 pairs of shorts

4 pairs of jeans or long pants

10 shirts or t-shirts

nice attire for Shabbat

2 pairs of pajamas

2 kippot (with clips) or caps

2 bathing suits

nail clipper

sweatshirt or jacket (essential)

wollig

toothbrush and toothpaste

insect repellent x2 sunblock (essential)

refillable water bottle

(essential)

cap or hat with visor

box of tissues (optional)

4 towels

laundry bag

flashlight & batteries

shoes

sneakers

sleeping bag

soap and shampoo

<u>Extra Items:</u> Personal sports equipment, Games, Musical Instruments, Camera

Girls Packing List

Sheet, pillow and blanket

10 shirts or blouses 4 towels 5 comfortable pants/skirts hairbrush (denim recommended) nailclipper

12 pairs underwear, socks, toothpaste and shampoo

insect repellent x2 sunblock (essential)

2 dress outfits for Shabbat 2 pair pajamas laundry bag 2 bathing suits

flashlight and batteries cap or hat with visor

refillable water bottle (essential) sleeping bag

sweatshirt or jacket (essential) sneakers

dress shoes bathing shoes or sandals

<u>Extra Items:</u> Personal sports equipment, games, musical instruments, camera

Do Not Bring To Camp

Camp is a time to power down and live it up! Therefore, the following guidelines have been set in place to ensure that your child has the most enjoyable experience camp has to offer. We do not allow cell phones, electronic devices with internet access, or DVD players and media players with video capability to be brought to camp. Personal video devices

(iPods/ iPads) with video capabilities may be brought, but videos must be deleted prior to arrival in camp. Devices found with videos installed are subject to confiscation.

For safety purposes we do not allow lighters, matches, or weapons of any kind. Sporting equipment such as hockey sticks and baseball bats may be brought but must be stored in our equipment closet when not in use. Skateboards, scooters or rollerblades may only be used with the appropriate safety gear.

Camp Nageela promotes the use of cameras to capture camp memories. However, we suggest you speak to your child about proper camera etiquette prior to camp. We strongly discourage campers from bringing expensive electronics and jewelry to camp.

Because of the travel involved in getting out- oftown campers to camp, Cell phones may be brought along for flights. All phones must be handed in to a staff member. They will be kept safe until the day of departure. Campers coming directly on the bus are better off leaving their phones at home, to avoid losing them, as detailed below.

We ask parents to please be our partner in enforcing these rules for your child's enhanced summer experience. Please model the appropriate behavior by helping them follow the rules.

Any cell phone found in a camper's possession during camp will be donated to charity. You will not get it back.

get it back. Phones with no apparent service or no sim card are not permitted.

It goes without saying that inappropriate reading material, magazines or posters are not allowed in camp. The same goes for music with crude or vulgar language or content. Any of these items will be

Camp Nagged if found and May 1th Self of Sciplinary action.
As a rule, please limit any material to PG.

Communication

Camper Calling Policy

It is our goal in Camp Nageela to provide our campers with the most positive camp experience possible. Developing independence and the ability to work things out without running to call home is one of the hallmarks of a great camp experience.

After long, careful consideration and consultation with many camp professionals, we have decided to adopt a no-calling policy for our campers. This policy is in concert with the vast majority of resident sleepaway camps. We thank you in advance for your understanding.

Campers will be encouraged to write letters home often, and to make use of the Bunk Notes system described below. If you have questions or concerns about your child or camp, please feel free to contact the camp office where our staff will be glad to help you.

Emails:

Campers will not have access to their own email accounts during camp, so we have set up camper@nageelawest. org. Please send emails as often as you'd like, including your child's name in the subject. We will distribute them daily.

We will also allow campers to hand- write notes which we will scan and email to you. Please note that any sensitive or private messages should be send via a sealed envelope, as we can not guarantee the privacy of the emails on a shared account.

Online Photos, News, and Camper E-mails

What's the next best thing to knowing you child is having the time of their lives in camp?

Getting to see it!

At Nageela West we want to make sure you are always updated

on what's going on. We upload oodles and oodles of photos to our Google Photo album. Look for photo links on our website. Photos, updates and all kinds of camp info will be posted regularly on twitter.com/nageelawest and facebook.com/nageelawest.

When you view these updates, please comment online, as we often read parents' comments aloud to the campers (especially the really embarrassing ones from Grandma).

Communication Between Parents and the Camp

One of the reasons parents send their children to sleep away camp is to help them develop strategies for independent living, while still in a sheltered and protected environment. The camp administration has the profoundly important responsibility of balancing the freedom children need to develop these strategies, with the need to maintain a protective environment. Most misunderstandings between camp administration and parents involve different viewpoints on just what the balance should be. One of the benefits of choosing Camp Nageela West is that you know that the camp administration has given serious thought to creating this balance and has many years of experience in maintaining it

In recent years, the style of parenting has become ever more protective. Therefore, misunderstandings between the parenting people are used to, and camping policies, have increased. In an effort to clarify things, we are providing the following clear guidelines. Please keep in mind that in areas that we choose not to call you, it is not because we don't want you to know, but we feel that it is in the best interests of your child that he/she learn to deal with the issues within the warm community that is Camp Nageela.

Sick Policy - We will not necessarily call - During the first 24 hours a child has fever, when over- the- counter drugs are prescribed, a child is sent to doctor to check ears, throat, rash, or other similar routine maladies.

We will call - If fever persists more than 24 hours, if child needs

prescription medicine, if a visit to hospital is deemed appropriate, or a child needs stitches. Please see our separate booklet on COVID protocls for information on what happens if a camper or staff member develops symptoms related to the Corona Virus.

Abuse Policy

Camp Nageela West maintains a high level of supervision, which precludes the vast majority of bullying or abuse. Nevertheless, should an incident occur, we have a comprehensive method of dealing with problems. We will not necessarily call - When there is a fight between

We will not necessarily call - When there is a fight between campers.

We will call - When a camper has been involved in the 3rd physical altercation that required administration intervention (aggressor's parents.) When a camper is involved in the 3rd verbal assault (e.g. swearing, cursing) that required administration intervention (aggressor's parents), or a child is involved in an incident where the camp administration observes that there are psychological effects. We will also contact parents if there is an incident that in any way has sexual overtones (aggressor and victim.)

Canteen

As part of the excitement of independence, we often allow campers to buy snacks from our canteen. As we are traveling, the canteen will provide a limited menu, and function most days, but not all days. For your child's safety the canteen administrator will hold the money until it is used. Each camper will have a canteen account to keep track of how much is spent. If you would like us to place a daily limit on your child's canteen purchases, please indicate as such when sending in the canteen payment.

Canteen funds can be added online. Alternately, you may send cash with your child or a check made out to Camp Nageela West. If you are sending a check, please be certain it is clearly labeled as canteen money in the memo section.

Very important - every parent must either choose a daily limit, or authorize no limit. Cash withdrawn for trips will be limited in all cases, at the discretion of the camp.

We suggest you send \$20-25 a week for your child for canteen.

Every trip will have a limit on cash withdrawn. The limit depends on age and trip. If canteen funds are paid for by credit card, there is a surcharge for cash withdrawals, detailed on the website.

Camper Contract

We are proud to provide your child with beautiful lodging and travel arrangements, designed to exceed the expectations of a typical camp. We hope it will remain this way for many years. Our experience has shown that in the relaxed atmosphere of camp, children sometimes feel it is part of the fun to cause damage or injury to others. We have no tolerance for such activity, and we reserve the right to ask the camper to leave camp without a refund, or take any other measure we deem appropriate.

We urge you to speak to your child before camp to reinforce the seriousness of causing any damage, injury or gross misconduct. We also ask that your child read and sign the attached damage contract (included on the Medical and Compliance Form) to ensure that he or she understands the gravity of property damage.

Unfortunately, due to past experience of expensive damage incurred, each camper is required to provide a \$50 damage deposit, which will be returned at camp's damage- free end. Should your child be involved in any damage to camp or rental property, or another camper or staff member's property, the appropriate expenses will be deducted at the discretion of the camp director.

Leaving Campgrounds Without Permission

Camp has always enforced its policy of dismissing any individual who leaves campgrounds without the prior necessary and proper permission. Because of the difficult and complicated times we live in, we wish to reiterate

and clarify our policy. To avoid any misunderstandings, please be aware that we will strictly enforce the following policy for both staff and campers:

There will be "<u>zero tolerance</u>" when dealing with any individual who leaves campgrounds without the prior necessary and proper permission. Stepping out of camp boundaries will be considered leaving camp.

NO EXCEPTIONS. NO EXCUSES.

Leaving campgrounds without permission will be cause for immediate and irrevocable dismissal from camp. . This policy was adopted for the security and safety of your child and we appreciate your cooperation and understanding in this important matter.

Tutoring

We have a number of experienced staff members who are available for private tutoring and bar/bat mitzvah lessons. If you are interested, please contact our office.

Visiting Day

Many camps have a regularly scheduled visiting day, where camp activities are canceled and parents visit their children. As our camp sessions are short (3 weeks), and we want to squeeze as much action as we can into that short period, we will not have a scheduled visiting day. Though most summers we make an exception and allow a visit for families who find it necessary, this year's health protocols make this impossible.

Tipping

Our staff works extremely hard to make the summer enjoyable for your child. A tip will go a long way toward showing your appreciation.

Tipping Schedule

Counselors - \$40 each Waiter/Waitress - \$25

Specialty Counselors - \$30 (just one tip for all)
Alternately, you can give us the suggested total of \$120 and we will distribute it to the staff.

For your convenience, our online parent service center will keep track of all forms you've submitted and your balance and payment information.

Contact Us

During Camp

The camp number for all matters is 801-613-1539.

Before Camp

Girls Head Counselor: Chaya Leiter cleiter@nageelawest. org

Girls Head Counselor: Rachel Nahum rnahum@ nageelawest.org

Boys Head Counselor yleiter@nageelawest.org

Camp Director: Rabbi Dani Locker dlocker@nageelawst.org

Mailing Addresses

We will send separate communication with mailing and shipping addresses for the campus.

Email works really well, except for sending cookies. It doesn't work well for that.

Camp Office: 9421 Grenville Ave. Las Vegas, NV 89134

Please note, all payments should be sent to the camp office, as we do not maintain year- round staff at the summer locations.



checklist: Have you...

- **♦** SENT IN IMMUNIZATION RECORDS
- **♦ SENT IN MEDICAL RELEASE FORM**
- ♦ PAID YOUR CAMP BALANCE
- **♦ SENT IN DAMAGE DEPOSIT**
- **♦** FILLED OUT PARENT

QUESTIONAIRRE

- ♦ FILLED OUT TRAVEL INFORMATION FORM
- ♦ REVIEWED CAMP RULES WITH CAMPER
- **♦ LABELED YOUR PROPERTY**